

Rotary District 6600
Grant Travel Subsidy Purpose and Guidelines

Rotary District 6600 has set aside \$5,000 from District Designated Funds (DDF) to make international travel more affordable for our members who have an interest in pursuing Global Grants, Project Fairs, and MESA engagements. This subsidy is new to District 6600. **Applications for the Grant Travel Subsidy (for RY 24/25) are due by April 01, 2025. Subsidy will be \$500 per person up to 10 persons.**

Purpose: to subsidize international travel of District 6600 Rotarians (1) to sites of potential Global Grant projects, for the purpose of conducting, assisting with and/or evaluating community assessments pertinent to projects proposed by clubs seeking to serve as Global Grant Host Rotary Club partners, (2) to Rotary project fairs to learn about potential Global Grant projects, or (3) to expand the footprint of MESA.

Guidelines:

In consideration of the affordability of subsidized travel and subsequent follow-up travel of District 6600 Rotarians to potential project sites, **preference will be given to proposed projects/project fairs within the Western Hemisphere.**

The travel subsidy for the 24/25 Rotary year will **not** be **available to members of the Travel Subsidy Committee, or those in the District Governor line. No District 6600 Rotarian may receive more than one travel subsidy in RY 24/25.** The **Grant Travel Subsidy will be limited to two District 6600 Rotarians per proposed project.**

Ideally, two District 6600 Rotarians will travel together for safety.

In the case of travel to proposed global grant project sites, **special consideration will be given to Rotarians that have expertise in the area of the proposed project(s).**

Prior to completing the application, all **Rotarians that apply for the Grant Travel Subsidy must complete Global Grant Training through the Rotary Learning Center:** <https://learn.rotary.org/members/learn/lp/101/Grant%2520Management%2520Seminar>

In the case of travel to proposed global grant project sites, **those seeking to serve as Global Grant Host Rotary Club(s)** for the project will **need to provide for housing** (preferably in Rotarians' homes), **ground transportation, and general safety** of each Rotarian who receives a Grant Travel Subsidy.

In the case of travel to proposed global grant project sites, the **origin of the project must come from the host community, and the application must include a preliminary community needs assessment** performed by the host club. A template will be provided for conformity.

Travel subsidy payment will be made after the travel, and submission to the District 6600 Treasurer and District Foundation Chair of: (1) receipts supporting the travel reimbursement request, and (2) in the case of travel to proposed global grant project sites, a completed community needs assessment of the proposed project, and photographs related to the proposed project; in the case of travel to Rotary project fairs, a summary of each of three potential global grant projects presented at the project fair, and documentation that a presentation on these was made at a Rotary club meeting by the District 6600 Rotarian(s) that received a Grant Travel Subsidy. In the case of MESA travel, reimbursement will be made after (1) receipts of travel submitted. (2) Identification of at least 3 qualified MESA partners (per the MESA MOU). (3) distribution of MESA literature. (4) Documentation of this being presented at a MESA meeting. All of these items must be submitted no later than May 31, 2025.