



As you assemble your grant application, this document will help you to gather the required information prior to entering your grant information DacDB. Keep in mind that this is for your assistance only and will not be accepted as the grant application. However, because there can be issues with technology, we recommend that you prepare the grant application before entering it into DacDB.

Each section of the grant is explained and the points that the reviewers will be using to score the applications.

Grant must address one of Rotary's 7 areas of focus and can address a community COVID issue.

- Project Narrative (40 points)
  - What is the project? What Rotary area of service does it address?
  - What is the need for the project? How was this need determined? Provide data.
  - Who will it serve?
  - How many will it serve?
  - Project timeline to include meetings, project work, ordering materials, submission of reports, etc.
  - Specify the goal of the project and how the goal will be measured
    - eg: By December 2018, 1000 parents of newborns in the service area will receive a new book and literature regarding the importance of reading prior to being discharged from the hospital.
- Sustainability (10 points)
  - Explain how the program will be sustained beyond District Grant Funding.
  - Has this project previously been funded with District Funds?
    - Priority will be given to projects that have not been previously funded by the District for the club.
- Community Partners (10 points)
  - List all project partners and their level of involvement.
  - What are their roles?
- Club Foundation Giving (20 points)
  - Has your Club contributed to Rotary International?
    - The level of giving will determine the amount of points assigned to this category.
- Rotarian Participation (20 points)
  - Explain how Rotarians will be involved in this project? Include all aspects of involvement.
    - Eg: committee involvement, project oversight, hands on volunteer work, marketing, etc.

Documents that will be required to upload into DacDB with your application:

- MOU with partnering organization(s)
- Consolidated Rotary International & District 6600 MOU